ARIZONA STATE BOARD FOR PRIVATE POSTSECONDARY EDUCATION 1400 W. WASHINGTON STREET, CONFERENCE ROOM B1 PHOENIX, AZ 85007

MAY 23, 2013 BOARD MEETING MINUTES

Members present:

Jason Pistillo, Chairman

Glen Tharp

Dr. Gary Damore

David Walser

Dr. Hank Radda

Also present:

Teri Stanfill, Executive Director Keith Blanchard, Deputy Director Cassandra Pinon, Program Specialist Jeanne Galvin, Assistant Attorney General

I. CALL TO ORDER

Chairman Pistillo called the meeting of the Arizona State Board for Private Postsecondary Education to order at 10:00 a.m.

II. APRIL 25, 2013 BOARD MEETING MINUTES: As Dr. Radda and Mr. Walser were not at the April 25, 2013 meeting, there was not a quorum. No action was taken.

III. LICENSING:

A. Conditional to Regular Vocational Program License Renewal: Aspen Dental Assisting School. Representing the Institution: Eileen McQuade

Ms. Stanfill summarized the Board Report. Dr. Damore was lead.

Dr. Damore requested Ms. McQuade provide an update. Ms. McQuade responded that the first class was held in January and the eight students graduated in April. Ms. McQuade further explained that the dental school is now a separate, legal entity from the dental practice.

Ms. McQuade responded to the Board member questions regarding placement, externships and the current financial position.

<u>Action:</u> Dr. Damore made the motion to approve the Conditional to Regular Vocational Program License Renewal with the stipulation that the \$15,000 Surety Bond be maintained. Mr. Walser seconded the motion and the motion carried. Ms. McQuade agreed to the stipulation.

B. Conditional Vocational Program License Application: Arizona Sunset School of Dental Assisting. Represented by Dr. Jose' Osete.

Ms. Stanfill summarized the Report. Mr. Tharp was lead.

Mr. Tharp asked Dr. Osete to explain the vision for the school. Dr. Osete responded that his practice has experienced dental assistants that were not sufficiently trained and determined the

need to open the school. Mr. Tharp noted his concern regarding some of the comments written in the Executive Summary.

Mr. Tharp noted the following: enrollment numbers need to be corrected on page 4 of the application and that agreements with the externships should be in place. Mr. Tharp questioned a statement within the admission requirements and to correct the percentage in the grade point average. Mr. Tharp also cautioned the application if quoting salaries in advertisements.

Dr. Osete responded to Mr. Walser's questions regarding the number of faculty in providing the "one on one" interaction.

Action: Mr. Tharp made the motion to approve the Conditional Vocational Program License Application with the stipulation that the \$15,000 Surety Bond be maintained. Dr. Radda seconded the motion and the motion carried. Dr. Osete agreed to the stipulation.

IV. CALL TO THE PUBLIC - No one came forward.

V. BOARD BUSINESS

Ms. Stanfill summarized the Executive Director's Report.

U.S. Department of Education hearings regarding State Authorization regulations: The Board reviewed the draft letter for comments regarding 34 C.F.R. § 600.9 on State Authorization. The Board requested the bullet regarding the "burden to schools" be re-written to focus on the conflicting statutes and rules among the states as well as the effect it poses on the home state and the institutions. Mr. Pistillo also requested that the letter specify the section within the rule.

<u>Action:</u> After discussion, Dr. Damore made a motion, based upon the substantive issues raised in the letter and with the suggested revisions, that the letter on behalf of the State Board be submitted to the Department for comments on the state authorization regulation. Dr. Radda seconded the motion and the motion carried.

State Authorization Reciprocity Agreement (SARA): As determined by the State Board at the April meeting directing Staff to convey the State Board's interest in the entity to administer SARA, Ms. Stanfill updated the Board with the meetings that she and Mr. Blanchard have had to date. Based on a meeting with representatives of ABOR and the Community Colleges, it is suggested that the Commission for Postsecondary Education should be the entity to administer SARA. Ms. Stanfill shared her concerns with this position. Ms. Stanfill explained that minor statutory changes would be required. Ms. Stanfill also stated the actual agreement has not yet been released and there are many unanswered questions at this time. Ms. Stanfill also stated that it was her understanding that more than one "state entity" could petition the National Board (once established) to administer SARA. Ms. Stanfill stated she has also spoken with the Arizona Private School Association and has scheduled a meeting with Dale Frost, Higher Education Policy Advisor to the Governor, on June 10th.

The Board discussed in depth that this Board is the established regulatory agency for the currently licensed institutions and expressed concern if the licenses would be subject to two regulatory agencies.

Action: After discussion, Dr. Damore made the motion to direct Staff to pursue the necessary statutory changes and steps to be the state entity to administer SARA on behalf of the licensed institutions. Mr. Walser seconded the motion and the motion carried.

Mr. Fred Lockhart, Executive Director for the Arizona Private School Association (APSA), stated APSA's support for the State Board as the entity to administer SARA for the licensed institutions.

Executive Session for Personnel Matters pursuant to A.R.S. § 32-431.03(A)(1): Mr. Pistillo made a motion to go into Executive Session for Personnel Matters. Mr. Tharp seconded the motion and the motion carried.

10:40 Regular Session adjourned 10:41 Executive Session convened 10:47 Executive Session ended 10:50 Regular Session reconvened

<u>Action:</u> Mr. Tharp made a motion to approve the salary increases, effective June 1st as discussed. Mr. Pistillo seconded the motion and the motion carried.

The Board expressed their appreciation in the work done by the Staff.

VI. Adjournment

The meeting adjourned at 10:53 a.m.

The minutes of the May 23, 2013 meeting were approved at the June 27, 2013 meeting.

Teri Stanfill, Executive Directo