The Board worked diligently over many years to revise the rules. The rules had not been revised since 2006.

In order to continue the Mission and Purpose of the Board, but lessen the administrative burden for current licensee, the Board’s goals for the revisions included the following:

* improve consumer protection
* reduce the administrative burden for licensees
* to make the rules more clear, concise and understandable.

The following is a highlight of the many changes for currently licensed institutions:

* Reduced Liability insurance for smaller institutions (R4-39-108)
* Reduced requirements on financial statements for smaller institutions (R4-39-108)
* Streamlined Student grievance procedures and reduced the filing period from 3 to 2 years.
* Clarified the following types of complaints are not accepted: anonymous complaints, grade disputes, ADA and sexual harassment allegations
* A Non-Student grievance procedure was implemented and that the Non-student complaint must be filed with ONE year.
* Clarified the reporting of Retention/Placement rates – indicators of valuable programs and available jobs for the graduates. Expected of accredited institutions by their accrediting agencies/Feds
* Added and clarified definitions. Added and clarified the “Use of Terms”
* If the licensee accepts transfer of credit, licensee is required to establish a policy and procedure
* If the licensee requires arbitration, requires the arbitration policy to include the student’s continued right to file a complaint with the Board
* If the licensee is closing, required to submit a Teach-Out plan approved by the Board
* Several grounds to deny – if an owner/officer/manager of an applicant or licensee has been convicted of a crime relevant to the legal and ethical operation of an educational institution; had a license previously revoked; previously ceased operations without providing student records to the State, providing refunds, STRF claims or federal loan forgiveness claims
* Additional actions requiring a licensee to notify the Board within 24 hours– program cease to be accredited, decides to cease operations, agency under investigation by another state or federal agency. WITHIN 5 DAYS – any adverse actions taken by an accrediting agency
* Consequences of allowing a license to expire – if Licensee fails to submit the required documents within 30 days of the expiration of the license, the Licensee must cease operations (imposes a deadline to submit, otherwise will drag their feet)
* Board clarified the financial criteria to determine if a licensee is placed on quarterly financial reporting
* Adds that the Board can recover expenses for an investigation if violated statute or rule

The following is a highlight of changes for NEW APPLICANTS:

* Licensing time frame for new applicants: adds an additional provision to submit additional information for an application; current rule requires the application to be closed if the application has deficiencies within the first submission; this change will allow a second opportunity.
* Business Plan – to help the Applicant to be successful – assessing the market for viable programs, potential jobs for graduates, student market to be financial successful
* Clarified the Board’s policy for an institutional name……Added use of terms in order to prevent misleading information to the public